

## **Governance Committee**

Wednesday, 17th January 2024, 2.30 pm

Council Chamber, Town Hall, Chorley and YouTube

### Agenda

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|----------|---|------------------|
| <b>1</b> | <b>Apologies</b>  |                  |
| <b>2</b> | <b>Declarations of Any Interests</b>  |                  |
|          | <p>Members are reminded of their responsibility to declare any pecuniary interest in respect of matters contained in this agenda.</p> <p>If you have a pecuniary interest you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.</p> |                  |
| <b>3</b> | <b>Minutes of meeting Wednesday, 29 November 2023 of Governance Committee</b>   | (Pages 3 - 8)    |
|          | <p>To agree the minutes of the last meeting, held on Wednesday 29 November 2023, as an accurate record for signing by the Chair.</p>  |                  |
| <b>4</b> | <b>Annual Governance Statement Management Actions Update</b>  | (Pages 9 - 14)   |
|          | <p>To receive and consider the report of the Director of Governance.</p>  |                  |
| <b>5</b> | <b>Code of Conduct and Associated Social Media Protocol</b>   | (Pages 15 - 30)  |
|          | <p>To receive and consider the report of the Director of Governance.</p>  |                  |
| <b>6</b> | <b>Internal Audit Progress Report</b>   | (Pages 31 - 94)  |
|          | <p>To receive and consider the report of the Head of Audit and Risk.</p>  |                  |
| <b>7</b> | <b>Risk Management Strategy</b>   | (Pages 95 - 110) |
|          | <p>To receive and consider the report of the Head of Audit and Risk.</p>  |                  |
| <b>8</b> | <b>RIPA Application Update</b>  |                  |
|          | <p>The Monitoring Officer will present a verbal report at the meeting.</p>  |                  |

9 **Work Programme**

(Pages 111 -  
112)

To receive and consider the work programme for the Committee.

10 **Any urgent business previously agreed with the Chair**

Chris Sinnott  
Chief Executive

Electronic agendas sent to Members of the Governance Committee Councillor Alan Platt (Chair), Councillor Mark Clifford (Vice-Chair) and Councillors Gordon France, Christine Heydon, Samantha Martin, Dedrah Moss, Jean Sherwood and Neville Whitham.

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